

Return of Funds to Tuition Assistance Issuing Agent

Funds will be returned to the Tuition Assistance (TA) issuing agent according to the following outline. The percentage of funds returned to the issuing agent is based on the TA payment received.

Return of Funds to the TA Issuing Agent varies from the Tuition Credit schedule and does not replace tuition credit policy. Below is the return of funds schedule for course drops:

Full Semester Courses (15 weeks):

Prior to start of 3 rd week of the course	100% return
3 rd week, prior to start of 4 th week	75% return
4 th week, prior to start of 5 th week	50% return
5 th week, prior to start of 6 th week	25% return
6 th week, prior to start of 7 th week	10% return
7 th week, prior to start of 8 th week	10% return
8 th week, prior to start of 9 th week	10% return
9 th week (60% of course completed)	10% return
10 th week of the course	0% return

7 Week Courses:

Prior to the start date of the course	100% return
Prior to start of 2 nd week	60% return
Prior to start of 3 rd week	40% return
Prior to start of 4 th week (60% of course completed)	10% return
Prior to start of 5 th week	10% return
Prior to start of 5 th week	0% return

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